

DRAFT1

Widford Parish Council

Minutes of the Annual Widford Parish Council Meeting
Tuesday 6th May 2025 at 7pm in Widford Village Hall



PRESENT: Cllr Mike Allen (MA); Cllr Ian Collins (IC); Cllr Mark Rome (MR);

Eleven members of the public

Clerk: Colin Marks, Clerk to the Parish Council

The Chairman welcomed everyone and opened the meeting at 7pm

ACTION

25.033 Election of Chairman

It was proposed, seconded, and unanimously **RESOLVED: that Mike Allen be elected as Chair for the ensuing year.**

25.034 Signing of Declaration of Office

Cllr Mike Allen signed the Chairman's Declaration of Acceptance of Office.

25.035 Apologies for absence

1. Councillors: Cllr Josh Warren; Cllr Andy Djemal: Work **ACCEPTED**
2. Others: Cllr Eric Buckmaster

25.036 Declarations of Interest and requests for dispensations

1. **Interests:** Cllr Ian Collins: has a dispensation regarding the closed Churchyard due to his wife having the maintenance contract; Cllr Mike Allen: Playing Field, being a trustee.
2. **Dispensation requests:** None

25.037 Appointment of Vice-Chair

RESOLVED: that Ian Collins be appointed as Vic-Chair for the ensuing year. Cllr Collins signed the Vice-Chair's Declaration of Acceptance of Office.

25.038 Allotments Working Group

RESOLVED: that Cllr Ian Collins be appointed to the Allotments Working Group.

25.039 Village Hall Representative

RESOLVED: that Cllr Josh Warren be appointed as the Village Hall representative.

25.040 Playing Field Representative

RESOLVED: that Cllr Mike Allen be appointed as the Playing Field representative.

25.041 Planning portfolio holder

RESOLVED: that no individual councillor hold the portfolio and that all members be involved in planning matters.

25.042 Highways portfolio holder

RESOLVED: that no individual councillor hold the portfolio and that all members be involved in highways matters.

25.043 General Power of Competence (GPC)

Noted: That the Parish Council retains the GPC.

Clerk

25.044 Governance Policies and Procedures

1. **Financial Risk Assessment:** Reviewed and **RESOLVED: to approve as presented.** The Chairman signed the FRA.

Clerk/MA

2. **Other Governance documents:**

2.1 Code of Conduct: Reviewed and **RESOLVED: to approve as presented.**

Clerk

2.2 Standing Orders: RESOLVED: *To adopt the new updated NALC Model Standing Orders as presented.*

Clerk

2.3 Financial Regulations: RESOLVED: *To adopt the new updated NALC Model Financial Regulations as presented.*

Clerk

2.4 Other governance policies: None

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 7.20pm.

Signed.....Dated.....

DRAFT